



# Hazard Mitigation



## Insurance Specialist

Salary: \$16.30 - \$24.41

### Duties:

- Communicate HM program information to internal partners and external audiences
- Provide technical assistance to internal and external partners on insurance issues
- Serve as subject matter specialist and respond to requests for information from Disaster Recovery Centers, Joint Field Offices (JFO) and HM Floodplain Management Group on NFIP insurance questions, issues, or problems
- Respond to inquiries from internal and external partners such as insurance agents, lenders, adjusters, and Federal, State, and local government officials regarding insurance issues in a timely manner with accurate information
- Distribute National Flood Insurance Program information to disaster-affected communities and local insurance offices

### Qualifications:

- Experience in sales, servicing, or educating individuals in flood, property, or casualty insurance policies or programs
- Experience refers to paid and unpaid experience, including volunteer work done through National Service programs (e.g. Peace Corps, AmeriCorps) and other organizations (e.g., professional; philanthropic; religious; spiritual; community, student, social). Volunteer work helps build critical competencies, knowledge, and skills, and provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.
- Your application must show that you meet all requirements for this position. You may be found "not qualified" if you do not possess the minimum competencies required for the position.

